THE TOWN OF SAN FELIPE, TEXAS **APPLICATION FOR EMPLOYMENT**

For Town Use Only	400	
Date received		
Time received	171	
Received by		
(4)		

PRINT IN BLACK INK OR TYPE. These instructions must be followed exactly. Fill out application form completely. If questions are not applicable, enter "NA." Do not leave questions blank. Be sure to sign when completed. The Town of San Felipe does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. You may make copies of this application and enter different position titles, but <u>each copy must be signed</u>. Resumes will not be accepted in lieu of applications, unless specifically stated in the job vacancy notice. This application becomes public record and is subject to disclosure.

Do you have any relatives working for the Town of San Felipe? If so, list Full-Time Part-Time Summer Temp/Project Date available for work? Are you at least 17 years of age? Yes No										- 1
MAILING ADDRESS E-MAIL ADDRESS List any other names used if different from name on this application. List exact title of position or type of work and location for which you wish to apply: Do you have any relatives working for the Town of San Felipe? If so, list names and relationships: Part-Time Part-Time Summer Temp/Project Date available for work? Are you at least 17 years of age? Yes No Are you willing to work hours other than 8-5? Yes No What days are you unable to work? Are you willing to travel? Yes No If yes, what percent of time? Current Drivar's License # (if required for position) Geographic preference. (Be specific to citylarea. If no preference, write "statewide.") Have you aver been convicted of a felony or subjected to deferred adjudication on a felony charge? Yes No If your answer is "Yes." Populain in concise detail on a separabe page, giving dates and native of the offense, name and location of the court, and disposition of the casets). A conviction may not disqualify you, but a false statement will. Note: Some state agencies may require additional information related to convictions of insidemeanors. EDUCATION (NOTE: Applicants may be required to provide proof of diploma, degree, transcripts, licenses, certifications, and registrations.) Pate Provided of School If yes, name and location of high school or GED institute: Type School Semiplecod Semipleco	NAME	W C		100				()		<u></u>
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EMPLOYMENT HISTORY

This information will be the official record of your employment history and must accurately reflect all significant duties performed. Summaries of experience should clearly describe your qualifications.

- 1. <u>Include ALL employment. Begin with your current or last position and work back to your first.</u> Employment history should include each position held, even those with the same employer.
- 2. EMPLOYER ADDRESSES MUST BE COMPLETE MAILING ADDRESSES, INCLUDING ZIP CODE.
- Answer all questions and completely summarize your experience including technical and managerial responsibilities and any special training, skills and qualifications for each position you have held.

If you need additional space to adequately describe your employment history, you may use this employment history sheet or attach a typed employment history providing the same information in the same format as this application form.

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Town of San Felipe

927 Sixth Street P.O. Box 129 San Felipe, Texas 77473

979/885-4100



Historical Town Hall since 1842

"The confhome I had af my own-weat San Telipe." 979/885-7035

TEPHEN F. AUSTIN

"incorporated in 1837"

Please state what attracted you to apply for this position, relating your experience, skills and attributes to the enclosed position specifications. Please include any other information which you believe is relevant to your employment with the Town of San Felipe:

Mease list and describe any all criminal misdemeanors and/or felonies that you have been convicted of:

Please describe any events or occurrences in which you were involved that you believe if discovered at a later time would cause embarrassment to the Town of San Felipe:

Applicant's Signature: _____ Date:

San Felipe de Austin
"Colonial Capitol of Texas"
1824-1836

AUTHORITY TO RELEASE INFORMATION

TO WHOM IT MAY CONCERN:

I hereby authorize the <u>Town of San Felipe</u>/ <u>San Felipe Police Department</u> and its authorized representatives bearing this release, or a copy thereof, within one year of its date, to obtain any information in your files pertaining to my employment, military, credit, education or medical records, including not limited to academic, achievement, attendance, athletic, personal history, and disciplinary records, medical records, and credit records.

I hereby direct you to release such information upon request of the bearer. This release is executed with full knowledge and understanding that the information is for official use. Consent is granted to all parties to furnish such information, as described above, to third parties in the course of fulfilling its official responsibilities. I hereby release you, as custodian of such records, and any school, college, university, or other educations institution, hospital, or other repository of medical records, credit bureau, lending institution, consumer reporting agency, or retail business establishment including its officers, employees, or related personnel, both individually and collectively, from any and all liability for damages of whatever kind, which may at any time result to me, my heirs, family or associates because of compliance with this authorization and request to release information, or attempt to comply with it.

I am furnishing my Social Security Account Number on a voluntary basis with the understanding such is not required by any law or regulation. I have been advised that all parties will utilize this number only to facilitate the location of employment, military, credit, and educational records concerning me in connection with this application. Should there be any question as to the validity of this release, you may contact me as indicated below:

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